



*Longwick-cum-Ilmer*  
*Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL**  
**PARISH COUNCIL MEETING HELD ON**  
**TUESDAY 17<sup>TH</sup> FEBRUARY 2026 AT 7.30PM AT LONGWICK VILLAGE HALL**

**PRESENT:** Cllr Smith (Chairman), Cllr Livingston (Vice-Chair), Cllr van Apeldoorn, Cllr Atkinson, Cllr Ayre and Cllr Pennell and Cllr Greengrass.

Buckinghamshire Councillor: Gary Hall and Matthew Walsh  
12 members of the public present at the start of the meeting

Public Participation:

- Tea at Three is taking place this year which is an opportunity for the community to get together, dates will be added to the Parish Council newsletter.
- Wickfields: Responsibility for common areas lighting, grass, pumping etc should be transferring soon from the developer to the resident's management group. The representative would like to engage with the Parish Council regarding the area of land on which the playground is on. This will be discussed later in the meeting.
- A resident asked if the nomination of the Village of Hall as an Asset of Community Value would mean that an AGM would take place and financial information would be available.

**191. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr Smith welcomed all to the meeting. Apologies were received and accepted from Cllr Gummer.

**192. DECLARATIONS OF INTEREST:** No interests were declared.

**193. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 20<sup>TH</sup> JANUARY 2026:** Following a proposal by Cllr Pennell seconded by Cllr Greengrass a vote was taken and it was **resolved** by all those present to approve the minutes and the minutes were signed.

**194. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**

- a. The deceased ducks have been removed today.
- b. Wickfields: Officers have been chased for further information on the s.106 agreement.
- c. Traffic Calming: Further meetings have taken place between the Parish Council and Buckinghamshire Officers.
- d. The Police and Crime Commissioner is visiting the Parish this week.
- e. An email has been sent clarifying that an extension for CIL funds cannot be granted but the deadlines are being reviewed so the money will not be recovered immediately.
- f. Action is being arranged for the removal of the horsebox in the layby
- g. Local Plan Call for Sites has been published today. Buckinghamshire Councillors urged residents and the Parish Council to comment on the Call for Sites.
- h. The roads have been badly affected by the weather and there are 36 teams a day going out to fill the pot holes.
- i. Bus service: Buckinghamshire Councillors are still making enquiries on this.
- j. It is positive news that the transfer of Owlswick Village Green is progressing. This will be discussed later in the meeting.

Cllr Hall and Cllr Walsh left the meeting at 7.49pm

**195. TO CONSIDER ACTIONS FROM PREVIOUS MEETING:**

- a. Linking of Longwick Playing Field and Wickfield Play Area (83c): Clerk has made enquiries with the management company and they raised the following questions:
  - \* Would this require planning
  - \* Would the S106 agreement permit this?Clerk contacted Bucks Cllrs and they offered to make enquiries with regards to the s106 agreement but planning would need an official enquiry. Awaiting response from Cllr Walsh. **Action: Cllr Walsh**
- b. Report of Horsebox in layby (PP): This is being progressed by Buckinghamshire Council.
- c. Who owns / maintains the kissing gates (167): Response received from Rights of Way, see item 201.
- d. Policies: General and Sexual Harassment and check GDPR (181d): This has been deferred to the March meeting. Clerk to add to agenda. **Action: Clerk**
- e. Complete Asset of Community Value paperwork for The Red Lion (182): Clerk has submitted.
- f. Legal matters (188): Clerk is progressing. **Action: Clerk**

**196. PLANNING - TO CONSIDER AND APPROVE COMMENTS:**

PL/25/6400/FA: 36 Wayfarers End, Longwick: No objection. Submitted under delegated authority.  
PL/25/6438/FA: 3 Walnut Crescent Longwick: No objection, however raised the following point: The proposed large first-floor north-facing window should be checked by the Planning Officer for any potential overlooking towards Blenheim Close. Submitted under delegated authority.  
PL/26/00375/KA: Old Thatch Meadle Village Road: No objection. Submitted under delegated authority.

Change of status:

PL/25/4624/VRC: Sans Paddock Owlswick Buckinghamshire: Refuse Permission  
25/05836/CLE: Quercus Owlswick Buckinghamshire: Refuse Certificate of Lawful Use  
PL/25/2648/EU: Millbrook Cottage, Lower Icknield Way, Longwick: Withdrawn

**197. PAYMENTS FOR APPROVAL FEBRUARY 2026:**

Payee	Net	VAT	Gross	Comment
Tracey Martin	£60.79		£60.79	Clerk Salary - Diff between S/O
HMRC	£111.40		£111.40	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
Play Inspection Co	£245.00	£49.00	£294.00	Annual RoSPA
BcSPC	£28.00		£28.00	Land reg searches - ACV
Bright Marks	£530.00		£530.00	Installing goals & pitch marking
John Lee Construction	£8,333.33	£1,666.67	10,000.00	Deposit - Bridleway works

Following a proposal by Cllr Ayre seconded by Cllr Atkinson it was **resolved** by all those present to approve the payments.

**Zempler Card Payments:**

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Flags and Flagpoles	£77.90	£15.58	£93.48	Flags x 2
HM Courts	£205.00		£205.00	Legal fees

**Directs Debits, Standing orders:**

Tracey Martin	£700.00		£700.00	S/O Clerk Salary
Tracey Martin	£26.00		£26.00	Home Allowance
EDF	£44.01	£3.99	£48.00	Electricity
Nest	£48.26		£48.26	Pension Contribution
Lloyds	£4.25		£4.25	Monthly bank charge

**198. TO NOTE QUARTER 3 ACCOUNTS AND CONFIRM THE ACCOUNTS HAVE BEEN INSPECTED:**

Accounts were noted and Cllr Ayre confirmed that the quarter 3 accounts have been signed off.

- 199. TO REVIEW ANNUAL ROSPA AND ASSOCIATED RECOMMENDATIONS AND QUOTES:** Following discussions it was agreed to remove the following items from the quote: Bow Top Fencing: Due to the playground works starting on Monday, this will be reviewed if needed after the playground works are completed. MUGA, this will be taken on as a separate project due to potentially considering relaying the surface and the bench repainting removed as it is not cost effective. Following these discussions, it was proposed by Cllr Smith seconded by Cllr Pennell and following a vote all Councillors were in favour and it was **resolved** to approve Reids Playground Maintenance at a cost of £2530 + VAT. It was agreed the works will be held off until after the current scheduled playground works have been completed. Clerk to liaise with the contractor.

**Action: Clerk**

- 200. TO CONSIDER NOMINATING LONGWICK STORE AND LONGWICK VILLAGE HALL AS AN ASSET OF COMMUNITY VALUE:** Following discussions and a proposal by Cllr Greengrass, seconded by Cllr Ayre it was **resolved** by all those present not to proceed with the nomination for the Village Hall at this time but to proceed with the nomination for Longwick Store. The Clerk will complete and submit forms. **Action: Clerk**

- 201. TO CONSIDER QUOTE FOR REPAIRS TO KISSING GATES:** Following discussions and a proposal by Cllr van Apeldoorn, seconded by Cllr Greengrass it was **resolved** by all those present to approve the quote from K Wharton at a cost of £2,180. It was further agreed that it would be prudent in future years to allow a budget item for such maintenance.

- 202. TOUCAN CROSSING PROPOSAL, TO CONSIDER AND APPROVE ANY COMMENTS:** Discussions were had on the proposal: Comments to be submitted are: The cycle path needs to be continuous or if not,

signage needs to be very clear for users. It was felt that ultimately the footpath needs to be widened all the way through to Risborough. Clerk to respond to Buckinghamshire Council. **Action: Clerk**

- 203. TO RESOLVE TO SIGN THE TP1 LAND REGISTRY FORM FOR OWLSWICK VILLAGE GREEN AND NOMINATE TWO COUNCILLORS TO SIGN WITNESSED BY THE CLERK:** Following discussions it was **resolved** to approve the signing of the TP1 Land Registry form and the form was signed by Cllr Smith and Cllr Livingston witnessed by the Clerk. Clerk will submit forms to the solicitor. **Action: Clerk**
- 204. TO CONSIDER QUOTES FOR GRASS CUTTING FOR THE 2026-2027 CUTTING SEASON:** Following discussions it was proposed by Cllr van Apeldoorn, seconded by Cllr Pennell and a vote was taken and all Councillors were in favour and it was **resolved** to appoint Blade Turfcare at a cost of £11,788 on a 2-year fixed price with a "get out" clause at the end of the 2026 cutting season if any issues arise. Clerk to liaise with Contractor. **Action: Clerk**
- 205. TO CONSIDER THE QUOTE FOR CONSTRUCTION OF A HARD-STANDING SURFACE AT THE ENTRANCE TO THE LARGE GATE AT THE PLAYING FIELD, AND TO APPROVE THE UPDATED QUOTE FOR EXTENDING THE FOOTPATH AROUND THE PLAYING FIELD:** Following discussions and a proposal by Cllr Greengrass, seconded by Cllr Ayre it was resolved by all those present to approve the quote from MAC Groundwork at a total cost of £46,216.82. £33,823 will be funded through s.106 funds which have already been approved and the remaining £12,393.82 will be funded through CIL.
- 206. TO CONSIDER THE RESPONSES MADE BY BUCKINGHAMSHIRE HIGHWAYS TO THE LATEST TRAFFIC CALMING PROPOSALS WE HAVE MADE FOR MEADLE AND LONGWICK AND TO FORMULATE THE COUNCIL'S NEXT ACTION, AS APPROPRIATE, WITH A VIEW TO OBTAINING TOTAL POTENTIAL COSTINGS AS SOON AS POSSIBLE:** Councillor Smith read out a chronology of actions taken so far. As of today's date, a new submission is being constructed and will be delivered to Buckinghamshire Council to cost. **Action: Cllr Smith**
- 207. TO CONSIDER WHETHER TO PROCEED WITH THE APPROVED SPEED DATA COLLECTIONS SURVEYS BASED ON BUCKINGHAMSHIRE HIGHWAYS FEEDBACK:** Following discussions it was agreed following the feedback from Buckinghamshire Council to hold off on the agreed proposal under agenda item 170 as the speed assessments should form part of any traffic calming. Clerk to feedback to Buckinghamshire Officers. **Action: Clerk**
- 208. TO CONSIDER AND APPROVE COSTINGS FOR INITIAL CONSULTANCY SERVICES FOR THE NEIGHBOURHOOD PLAN:** Following discussions and a proposal by Cllr Smith, seconded by Cllr Pennell it was **resolved** by all those present to approve the consultancy costs from Thomas Design Regeneration Consultation at a cost of £296.00.
- 209. TO CONSIDER ARRANGEMENTS FOR THE ANNUAL PARISH MEETING:** Following discussions, it was **resolved** to retain the usual arrangements and hold the Annual Meeting of the Parish on 21 April 2026 starting at 7pm
- 210. TO CONSIDER QUOTATIONS FOR ALL WEATHER SURFACING ON FOOTPATHS LCI/5/2 & BCS/6/1:** Unfortunately, as the quotes were not like for like and no response had been received from Rights of Way regarding a specification this will be deferred until the March meeting. Cllr van Apeldoorn will obtain updated quotes which are in line with each other. **Action: Cllr van Apeldoorn**
- 211. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND/OR ISSUED BY THE PARISH COUNCIL:**
- a. Cllr Smtih reported that an email had been received from a resident asking for the green space at Wickfields to be taken on by the Parish Council. Discussion was deferred until Buckinghamshire Council provides details of the s.106 agreement.
- 212. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- a. Cllr Smith and Cllr Livingston attended a meeting with Buckinghamshire Officers regarding traffic calming.
  - b. Cllr Smith had met with some parents who wish to establish an under-5 and under-8 football team. This will require the Village Hall's cooperation as facilities will be required, and Cllr Smith is exploring options. **Action: Cllr Smith**
  - c. The results from the recent survey will be published shortly on the Parish Council website.

**213. TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:** The next Parish Council meeting will take place on Tuesday 17<sup>th</sup> March 2026 at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 9.26pm

Chair..... Date.....

DRAFT